

**WARREN CONSOLIDATED SCHOOLS  
EMERGENCY DRILLS DOCUMENTATION FORM**

2019-2020

School Year

**TYPE OF DRILL**

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill January 14, 2020 Time drill was held 2:30

Exact time required to evacuate/shelter/secure 78 secs.

Total Participants 712

Remarks Officer Schulz supported and assessed.

Total required drills complete to date 5

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Officer Schulz

Drill Submitted Electronically Date 1/14/2020

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\_\_\_\_\_ School Year

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- Fire Drill – **\*5 required**  
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- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill January 9, 2020 Time drill was held 11:15

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 702

Remarks Took time getting staff and kids in spots but went well.

Total required drills complete to date 4

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/9/2020

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2019/2020

School Year

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Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill March 4, 2020 Time drill was held 1:25


Exact time required to evacuate/shelter/secure 2 min 21 secs.

Total Participants 709

Remarks The drill and participants did well today.

Total required drills complete to date 7

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date March 4, 2020

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2019-2020

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- Fire Drill – **\*5 required**  
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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 11/07/2019 Time drill was held 9:35

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 702

Remarks Great Drill. Students did well.

Total required drills complete to date 4

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/07/2019

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**School Year**

**TYPE OF DRILL**

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Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10/17/2019 Time drill was held 1:30

Exact time required to evacuate/shelter/secure 2 min 39 secs

Total Participants 668

Remarks 2nd drill went well with staff and students  
evacuating quickly and safely.

Total required drills complete to date 3

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/17/2019

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Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10/8/2019 Time drill was held 2:30

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 709

Remarks Active Cone Shooter Drill went well  
We learned about our communication and  
safety points in our evacuation.

Total required drills complete to date 2

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/08/2019

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill September 18, 2019 Time drill was held 11:00 a.m.

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 715

Remarks The drill went very well for the first time  
Our preschoolers were here and did a great job  
following directions and getting out of Wilde.

Total required drills complete to date 1

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9-18-2019