

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023-2024

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Green Acres Elementary

Date of Drill 3-20-24 Time drill was held 1:00pm

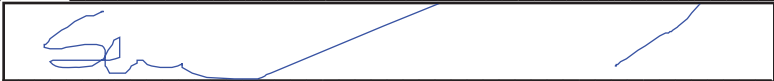
Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 500

Remarks no issues

Total required drills complete to date 7

Name and title of person conducting drill Stacey Leavell

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 3-21-24

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Lock Down – **\*3 required**  
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AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Green Acres Elementary

Date of Drill 1/26/2024 Time drill was held 9:30am

Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 500

Remarks no issues

Total required drills complete to date 6

Name and title of person conducting drill Stacey Leavell

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/26/2024

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Green Acres Elementary

Date of Drill 1/4/2024 Time drill was held 2:15pm

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 500

Remarks No issues

Total required drills complete to date 5

Name and title of person conducting drill Stacey Leavell

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/4/2024

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Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Green Acres Elementary

Date of Drill 11/6/2023 Time drill was held 1:45pm

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 550

Remarks No issues

Total required drills complete to date 4

Name and title of person conducting drill Stacey Leavell, principal

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/6/23

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Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Green Acres

Date of Drill 10-16-2023 Time drill was held 10:45am

Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 530

Remarks no issues

Total required drills complete to date 3

Name and title of person conducting drill Stacey Leavell, principal

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10-16-2023

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Green Acres

Date of Drill 10-4-2023 Time drill was held 1:00pm

Exact time required to evacuate/shelter/secure 5 minutes to complete drill

Total Participants 530

Remarks No issues

Total required drills complete to date 2

Name and title of person conducting drill Stacey Leavell

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10-4-2023

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<u><b>TYPE OF DRILL</b></u>	<u><b>TIME OF DRILL</b></u>
<input checked="" type="checkbox"/> <b>Fire Drill – *5 required</b> <small>Conduct one prior to 12/1*</small>	<input checked="" type="checkbox"/> Standard
<input type="checkbox"/> <b>Tornado (Take Shelter) Drill – *2 required</b> <small>Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.*</small>	<input type="checkbox"/> Class Change
<input type="checkbox"/> <b>Lock Down – *3 required</b> <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Recess
<input type="checkbox"/> AED/Cardiac Event	<input type="checkbox"/> Other Events (e.g. Lunch)
<input type="checkbox"/> Other (e.g. bus evac.)	
<b>Mandatory Drills</b> *Mandated by changes to the school code	

Name of Reporting School Green Acres Elementary

Date of Drill 9/6/2023 Time drill was held 9:30am

Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 520

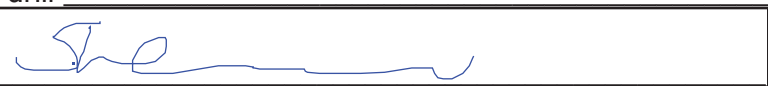
Remarks no issues

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Total required drills complete to date 1

Name and title of person conducting drill Stacey Leavell

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9/6/2023